

LOCKER USE REGULATIONS OF THE NATIONAL LIBRARY OF THE CZECH REPUBLIC

1. Users of the National Library of the Czech Republic (hereinafter as the NL) can use lockers in both the NL sites. In the Klementinum building, the lockers are located at the vestibule next to the cloakroom near the Main Hall, at the ante-room to the General Reading Room, and at the Scholars' Reading Room. In the NL Hostivař building, the lockers are located in the back of the entrance hall behind the turnstiles
2. The user is obliged to follow these Locker Use Regulations of the NL or the instructions of the NL staff.
3. Lockers in the vestibules (in the Klementinum near the Main Hall, in the Hostivař building behind the turnstiles) can be used by the NL users to leave there their personal belongings and pieces of luggage during their stay at the library. Users are obliged to empty these lockers and to leave them open up to 15 minutes after closing time of the NL to the public. Opening hours of individual locations in the NL may change. Opening hours in the NL Hostivař are governed by the Opening hours of the Hostivař Reading Room
4. Lockers in the ante-room to the General Reading Room and in the Scholars' Reading Room can be used by the authorized users of these Reading Rooms and those of the Social and Natural Sciences Reading Room, who can leave there their personal belongings during their stay in these Reading Rooms. Lockers in the NL Hostivař building can be used by the authorized users of the Hostivař Reading Room. Users are obliged to empty these lockers and to leave them open up to 5 minutes after closing time of a particular Reading Room. This obligation does not apply to the long-term use of lockers in the Scholars' Reading Room.
5. Nothing that may damage the lockers including perishable goods may be left inside. Drinks can only be stored there in a tightly closed containers. It is not possible to store there important documents, valuables, cash, combustibles and other dangerous items that go beyond the nature of the NL operation.
6. To seal the lockers at the vestibule next to the cloakroom and those at the ante-room to the General Reading Room, the users can bring their own padlock, or they can borrow a padlock in the cloakroom in exchange for a returnable deposit. Should the keys get lost or the terms set out in these Regulations (see para 12) are not complied with, the returnable deposit is forfeited – see *The NL Fees and Services Price List, hereinafter **The NL Price List***“).
7. Keys to the lockers in the Scholars' Reading Room are provided by the NL staff in this Reading Room after presenting the user's reader card; the reader card is kept at the NL staff until the locker has been emptied and the key has been returned. Should the key get lost or damaged, the user will be charged with a fee – see *The NL Price List*.
8. Keys to the lockers in the NL Hostivař are provided by Security staff together with cards to pass the turnstiles. No deposit is charged for borrowing the key, it is not permitted to use one's own padlock. Should the keys get lost or the terms set out in these Regulations (see para 12) are not complied with, the user will be charged with a fee – see *The NL Price List*.
9. Lockers that are not locked are not designated for storing items brought in, as stipulated in the provisions of Section 2945 para (1), Civil Code.
10. Outer garments and pieces of luggage, which exceed in a dimension the limit 30x21x10 cm (see The Rules of the National Library of the CR), must be deposited in the cloakroom or a locker (at the Klementinum at the vestibule next to the cloakroom, at the Hostivař

building behind the turnstiles). Bulky pieces of luggage (which are not accepted in the cloakroom and do not fit into the standard lockers) must be placed into the lockers marked with Roman numerals located at the Klementinum vestibule next to the cloakroom. Keys to these lockers will be provided by a cloakroom attendant in exchange for a returnable deposit (see *The NL Price List*). Should these keys get lost, the deposit will not be returned. In the NL Hostivař, it is not possible to place into the lockers bulky pieces of luggage, which do not fit into them. If such a situation occurs then the user is obliged to take his/her piece of luggage and leave the NL Hostivař building.

11. The user is responsible for any possible damage caused by him/ her to the locker or the padlock. He/ she undertakes to inform immediately the National Library of the CR about the damage and to pay for the damage incurred.
12. Should any locker remained sealed after the NL closing time (i. e. for lockers in the reading rooms 6+ minutes after their closing time, for lockers next to the Klementinum cloakroom and those behind the turnstiles in the NL Hostivař 15 minutes after the NL closing time), this will be then opened by authorized staff and food or liquids of any kind found inside, will be disposed of without compensation. Other objects found in the locker will be put on record and be kept in the NL for the next 15 days. They will be returned to their owner after the owner's identity card has been presented, after having it registered, and after the sum of CZK 200 has been paid in ready cash by their owner at the Security Agency Office at the Klementinum building or at the NL Hostivař building, depending on where the used locker is placed. The owners can claim the issue of their belongings at the Security Agency Office at the Klementinum building or at the NL Hostivař building in the NL opening hours to the public. After a lapse of 15 days, the uncollected items will be treated as abandoned.
13. The user expresses his/ her consent that if he/ she does not follow the above regulations, i.e. if he/ she does not clear and empty the locker in time, his/ her padlock will thus be destroyed without claim and his/ her belongings will be treated as described above
14. In cases not regulated by these Locker Use Regulations, the instructions of the NL staff and the NL Rules apply.

In Prague, on 21st March, 2022

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